

## TRI-LAKES METROPOLITAN PLANNING ORGANIZATION

### REQUEST FOR LETTERS OF INTEREST

Notice is hereby given that the Tri-Lakes Area Metropolitan Planning Organization (TL-MPO) is seeking letters of interest from qualified consulting firms for the development of a wayfinding signage system for the Hot Springs, Arkansas urbanized area.

The work will consist of development and preparation of the following:

- A priority list of attractions, public parking and other community amenities as designated by the MPO
- A physical plan showing locations for the wayfinding signage to be placed throughout the urbanized area, along with destinations to be included on each sign
- A unique and distinctive design for the signage which will enhance the visual character of the Hot Springs urbanized area and build on its existing branding efforts, including drawings and specifications adequate to fabricate the signs
- A list of potential, future interactive elements which make use of digital and social media to reach additional users

A letter of interest, primary contact information, and a completed Architect-Engineer Qualifications Standard Form 330 Parts I and II should be addressed to:

Mr. Robert Tucker, AICP  
Transportation Study Director  
Tri-Lakes Area Metropolitan Planning Organization  
1000 Central Avenue  
Hot Springs, AR 71901

Architect-Engineer Qualifications Standard Form 330 Parts I and II are available at [http://www.arkansashighways.com/consultant\\_services/SF330-13a\\_11-30-17.pdf](http://www.arkansashighways.com/consultant_services/SF330-13a_11-30-17.pdf)

Five (5) sets of paper responses and a copy in pdf format on a Compact Disc (CD) must be received no later than 3:00 p.m. (CST) on February 22, 2016. Any responses received after this deadline will not be considered.

After a review of all letters of interest received, selected firms will be furnished a scope of work and requested to submit proposals for accomplishing the work.

The TL-MPO complies with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance. Therefore, the TL-MPO does not discriminate on the basis of race, sex, color, age, national origin, religion or disability, in the admission, access to and treatment in TL-MPO's programs and activities, as well as the TL-MPO's hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the TL-MPO's nondiscrimination policies may be directed to Robert P. Tucker, AICP, Transportation Study Director – EEO/DBE (ADA/504/Title VI Coordinator), 1000 Central Avenue, PO Box 6409, Hot Springs, AR 71601 (501) 525-7577, (Voice/TTY 7-1-1) or the following email address: [rtucker@wcapdd.org](mailto:rtucker@wcapdd.org). This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape and in Braille.